

**Vendor Application and Agreement**  
**Two Rivers Renaissance Faire Pirate & Faerie Festival**  
**February 3, 4, 5 2017**

**Name:** \_\_\_\_\_ **Company Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_

**State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone:** (\_\_\_\_) \_\_\_\_\_ **Cell:**(\_\_\_\_) \_\_\_\_\_

**E-mail:** \_\_\_\_\_

Submission of this application and payment is not a guarantee. Two Rivers Entertainment reserves the right to reject any application. Fees refunded if we reject your application.

**Check space size required for your booth/business.**

\_\_\_\_ 100 sq. ft. (10'x10') \$150. [First 100 sq. ft. - \$150., add'l 100 sq. ft. - \$50 ea.]

\_\_\_\_ 200 sq. ft. - \$200. \_\_\_\_ 300 sq. ft. - \$250. \_\_\_\_ 400 sq. ft. - \$300.

Other \_\_\_\_ sq. ft. - \$\_\_\_\_\_ Odd shaped booths will be priced per total sq. ft.

*Please list dimensions on diagram page.*

**Hours:** Friday 10am-5pm Saturday 10am-10pm Sunday 10am-5pm

\_\_\_\_ Check here if you can be open after dark on Saturday. This is not required, but will determine your booth placement. No electricity provided. Please supply your own battery operated lights.

Onsite Camping is Available. \$15.00 per person camping fee. \_\_\_\_RV \_\_\_\_Tent

Passes Needed \_\_\_\_

Tax ID #(if available) \_\_\_\_\_

Type of business/general description of merchandise: (Attach photos if new vendor)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

By signing this agreement you affirm that you have read, understand and agree to all the terms and conditions stated on page 2. Notwithstanding any verbal statements, any variations or exceptions to this agreement must be in writing and signed by an official representative of Two Rivers Entertainment, LLC.

**Make checks payable to:** Two Rivers Entertainment  
Send along with *pages 1 and 4* to: Desi Foster, C/O Two Rivers Entertainment  
1779 W. 28th Drive, Yuma, AZ 85364  
For more information, email: [tworiversfaire@gmail.com](mailto:tworiversfaire@gmail.com)

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## TERMS AND CONDITIONS

- Payment in full must be received no later than November 30, 2016. Late applications will only be accepted on a case by case basis, and will be subject to a late processing fee of \$50.00.
- Business Hours: Vendor is required to be open Friday through Sunday. Hours for 2017 are Friday 10am-5pm, Saturday 10am-10pm and Sunday 10am-5pm. To be open after dark is not required. Please have battery operated lights or lanterns if you will be open after dark on Saturday. Electricity is not provided. Priority booth placement for those open late.
- Insurance/ Indemnification: Vendors must carry their own coverage. All Vendors must include T.R.E, and The Yuma County Fairgrounds, their agents, and employees under any existing insurance policy. Vendors must obtain a rider from their insurance company naming T.R.E., the Yuma County Fairgrounds, their agents and employees as co-insured's. As contractor, vendors, performers and all participants agree, by accepting this agreement, regardless of coverage under any insurance policy, to pay all costs necessary to indemnify, defend and hold T.R.E., and the Yuma County Fairgrounds harmless from all claims, demands, actions, attorney's fees, costs and expenses based on or arising out of any acts, errors, omissions, fault, or negligence of contractor or its principals, employees, subcontractors or other agents while performing services under this contract.
- Decency: T.R.E. will not allow the sale of merchandise that offends community standards or depicts or suggests illegal drug use or related paraphernalia. T.R.E. has final say as to the appropriateness of all merchandise.
- Fire Inspections/Fireproofing: All vendors will be required to have a fire extinguisher with a minimum rating of 2A10B:C and it must have been serviced within the last year by a licensed state fire protection company. Each extinguisher will bear a tag with the servicing information. Vendors using any type of frying appliance, including commercial grade deep fryers, woks, pots, etc., will need a K class fire extinguisher in addition to a C class.
- Cell Phones: In order to maintain the proper atmosphere and create the best experience possible for all, cell phones must be out of sight and earshot during show hours.
- Permits: Vendors are required to obtain, and submit copies to T.R.E., all necessary permits on site in order to operate on the festival grounds. If you are forced to close by any government agency for failure to obtain, or comply with, proper and necessary permits/licenses, T.R.E., The City of Yuma, and the Yuma County Fairgrounds are not liable for vendor's losses. T.R.E. will not refund fees. All vendors participate under the special event business permit. Contact T.R.E. at (928) 488-7317 if you have questions.
- Sales Tax: All vendors are responsible for keeping track of their sales and paying Arizona State Tax. A list of all vendors will be submitted to the Arizona Department of Revenue following the event.

- **Alcohol/Controlled Substances:** The sale of alcoholic beverages is strictly licensed and controlled. Alcoholic beverages will only be available at the Pub. No other sale of alcoholic beverages will be permitted. Under no circumstances are any controlled substances allowed on the festival site. Anyone with controlled substances in their possession on the show site is subject to immediate expulsion. A zero tolerance policy will be in effect.
- **Animals:** No pets. Only hired animal acts and service animals allowed. **Water:** Potable water will be accessible. Vendors will be able to hook up directly to a hose or faucet.
- **Set Up/Tear Down:** All vendors will be set up and ready for business by the scheduled gate opening, (10:00 am) Friday morning. Vendors will be allowed onto the grounds starting 8:00 am Thursday. All vendors are to vacate the park grounds by 12:00 noon Monday. Vendors are allowed to camp on the grounds for the duration of the event. All modern tents set up on site will be in tent city. All vehicles are to be removed from field to vendor parking areas.
- **Business Structures/Participant Costumes:** Vendors must provide their own tents, tables, chairs, shade cover/tent, lights, etc. Booths regardless of type, must have the look and feel of structures of the Renaissance period. Pop-ups must have all modern looking metal, inside and out, covered with fabric or other covering. For all first time applicants, a photo of your booth must accompany this application. T.R.E. is the final judge of appropriateness. Participants shall be in Renaissance, pirate or faerie garb. and should at all times strive to emulate the speech and mannerisms of the European Renaissance time period, or pirate and fantasy environments.
- **Security:** Security will be provided for event. Notwithstanding, this is not meant as a guarantee. T.R.E., the Yuma County Fairgrounds, their sponsors, officers, employees, and agents are not responsible for any loss, theft, damage or injury to any person or property.
- **Returned Checks:** Any checks submitted to T.R.E. that are returned by the bank for insufficient funds will be run the maximum number of times allowed by the bank. If the check still does not clear, a \$35 dollar fee in addition to any bank fees, will be attached to the account of the sender.
- **Inclement Weather/Acts of God:** By signing this document, parties agree that in the event of inclement weather, natural disaster or act of God, T.R.E. will be responsible only for the return of booth fees and only if the entire three day event is cancelled. Two Rivers Renaissance Faire is scheduled to be open rain or shine.
- **Weapons:** All weapons must be sheathed or holstered at all times. Any person found brandishing a weapon other than for a scheduled performance or re-enactment will be subject to immediate expulsion. All vendors selling weapons must provide string or ribbon for peace-tying and will advise customers to keep all weapons peace-tied. 2

## DIAGRAM OF BOOTH SPACE

Please provide an overhead sketch of your booth including any support ropes or guy wires. Give Measurements for width, length of booth and layout of counterspace. Please inform T.R.E. of any special considerations you require. We will accommodate special requests as best as we are able, but cannot guarantee to meet all special requests.

Attached:  Photo of Booth  General description of merchandise

Check for booth space/camping fees made payable to Two Rivers Entertainment, LLC.

In possession:  Fire extinguisher  Arizona State Resale License